



Presentation Topics



CALENDAR

Some class content can be tailored for organizations, to accommodate customized presentations of different lengths. Please reach out for more information.

DISCLOSURE 101: CANDIDATES AND COMMITTEES

Audience: Candidates and committees

This session provides an overview of campaign finance regulations. Learn the basics of reporting, including rules about contributions and expenditures. Hear guidance on using volunteers, hosting fundraisers, and advertising campaigns. This class will increase your understanding of disclosure laws and your confidence in filing reports, and decrease unintentional reporting errors. Leave class ready to get started.

ORCA DEMONSTRATION (Online Reporting of Campaign Activity)

Audience: Candidates and committees doing full reporting

We suggest, but do not require, that you attend Disclosure 101 before taking this class. If you are planning to do full reporting of contributions and expenditures, come learn to navigate the reporting features in ORCA. Watch a demonstration of entering various types of contributions, expenditures, and loans. Learn to personalize your campaign, import contacts, and enter fundraisers.

Find out how to review and amend reports. Leave class ready to start using ORCA.

FINANCIAL AFFAIRS REPORTING

Audience: Candidates, elected officials, appointees, judges, and others

This class explains the purpose of the F-1 Personal Financial Affairs Statement, who needs to file it, and the deadlines for filing. PDC staff will demonstrate how to complete the eight sections of the form.

REGISTRATION and Scheduling



Find the class schedule and registration information at pdc.wa.gov or scan the QR code above.

To request a presentation for your organization, contact the training coordinator by clicking "[Get Help](#)" on the pdc website. Choose "request a presentation" in the drop-down menu.

SCHOOL DISTRICT GUIDELINES

Audience: School district finance or communication staff

Looking for guidance as you communicate about school district ballot propositions? This session covers the laws, rules, and guidelines pertaining to the use of school resources in elections and campaigns. Learn the general principles, the definition of “normal and regular conduct,” and what is typically permitted and not permitted under existing laws and rules.

LOCAL GOVERNMENT GUIDELINES

Audience: Local government finance or communication staff

Looking for guidance as you communicate about local ballot propositions? This session covers the laws, rules, and guidelines pertaining to the use of public resources in elections and campaigns. Learn the general principles, the definition of “normal and regular conduct,” and what is typically permitted and not permitted under existing laws and rules.

PUBLIC AGENCY LOBBYING

Audience: State and local government agencies

This session will explain lobbying activities that are permitted and prohibited for public agencies. Learn what must be reported, what need not be reported, and how to complete the L-5 Public Agency Lobbying Report.

LOBBYIST AND LOBBYIST EMPLOYER REPORTING

Audience: Non-public agency lobbyists and those who employ or contract with lobbyists

This session will offer definitions of different types of lobbying, explain who must report, offer an overview of lobbyist and employer regulations, and demonstrate parts of the lobbyist reporting system.

GRASSROOTS LOBBYING

Audience: Those who engage in lobbying efforts directed to the general public

Grassroots lobbying refers to lobbying efforts directed to the general public. Learn what must be reported on the L-6 Grassroots Lobbying Report, including information about advertising, sponsorship, and contributions. NOTE: This information is also included in the Lobbyist and Lobbyist Employer Reporting class.