



PUBLIC DISCLOSURE COMMISSION

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To: Members, Washington State Public Disclosure Commission
From: Lori Anderson, Communications & Training Officer
Date: April 17, 2014
Re: Rule Making – Discussion and Possible Approval of Draft Language – Adjusting Dollar Amounts for Lobbying Expenditure Disclosure

AGENDA ITEM

At the April 24 meeting, the Commission will discuss and possibly approve draft language to adjust lobbyist expenditure disclosure thresholds, as allowed by RCW 42.17A.125(2). The draft language proposes:

(new) WAC 390-20-150 Changes in dollar amounts

and amendments to:

WAC 390-20-0101 Forms for lobbyist registration [L-1],
WAC 390-20-020 Forms for lobbyist report of expenditures [L-2],
WAC 390-20-052 Application of RCW 42.17A.635 – Reports of Agency Lobbying,
WAC 390-20-111 Forms for lobbyist employers report of political contributions [L-3c],
WAC 390-20-120 Forms for report of legislative activity by public agencies [L-5],
WAC 390-20-125 Forms for registration and reporting by sponsors of grass roots
lobbying campaigns [L-6],
WAC 390-20-143 Application of lobbying provisions to organizations, and
WAC 390-20-144 Registration and reporting by lobbyist organizations.

BACKGROUND

Last year, the Commission engaged in rule making to incorporate more instruction on the L-1 and L-2 forms. At that time, the Commission received stakeholder comments on a variety of additional lobbyist disclosure related topics, including disclosure thresholds, reporting entertainment, and how the current thresholds in RCW 42.17A compare and relate to gift reporting set out in the State Ethics Act RCW 42.52. A November 2014 stakeholder meeting was held to receive comment regarding these additional topics. After considering stakeholder comments and concerns, the Commission expressed an interest in adjusting the lobbying disclosure dollar thresholds and pursuing an alternative for disclosing receptions. Staff recommends that the Commission proceed with these issues separately. Rule making to adjust the dollar amount thresholds will begin with the April meeting and the topic of alternative methods for disclosing legislative receptions will be scheduled for a meeting in the near future.

The Commission is limited to adjusting dollar amounts only for the purpose of recognizing economic changes. Any adjustment must equally affect all thresholds within the lobbying disclosure category. RCW 42.17A.125(2).

This will be the first time that lobbyist expenditure disclosure thresholds have been adjusted since the Legislature added the requirement to equally adjust all dollar amounts in a category. This means that the adjustment to dollar amounts that have been in effect for the longest amount of time will be much more drastic than the adjustment to amounts that have been adjusted more recently. The date each amount was enacted or last adjusted are included in the attached chart.

Applying the formula dictated by RCW 42.17A.125(2), the threshold for itemizing entertainment expenditures increases from *more than \$25 per occasion* to *more than \$80 per occasion*. Some stakeholders attending the November 2014 meeting were concerned that the public may object to such a large increase. Stakeholders felt that an increase to *more than \$50 per occasion* would be more reasonable. The Commission, upon hearing these concerns, directed the staff to proceed with adjustments using the formula that would result in the lesser increase.

The dollar amounts contained in this draft proposal are found in RCW 42.17A.600 through 42.17A.640. Some lobbying disclosure thresholds in these sections are derived from the campaign finance and personal financial affairs categories of RCW 42.17A or the State Ethics Act. Those dollar amounts, even though reflected in the reports of lobbying activity, are not included in this draft proposal. To do so would mean that the Commission must adjust all dollar amounts in those other categories, which staff does not believe to be the intent of RCW 42.17A.125(2). The attached chart shows which amounts are included in the draft proposal and which amounts are not along with the justification for not including them.

Staff is proposing an effective date December 1, 2014, which allows for any summer scheduling issues that could possibly impact when a public hearing to adopt the rules could be held.

COMMISSION ACTION

Staff is requesting the Commission approve the proposed draft language for new WAC 390-20-150 and the proposed draft language to amend WACs 390-20-0101, 390-20-020, 390-20-052, 390-20-110, 390-20-111, 390-20-120, 390-20-125, 390-20-143, and 390-20-144. Once approved, staff will file a notice of hearing (CR-102) with the code reviser. The public hearing to consider adopting any proposed draft rules approved at the April meeting may be scheduled for the July meeting or later.

Attachments: Background memo from January 2014 PDC meeting
Revised chart showing which amounts are being considered for adjustment
Draft proposed new WAC 390-20-150
Draft proposed amendments to WACs 390-20-0101, 390-20-020, 390-20-052,
390-20-111, 390-20-120, 390-20-125, 390-20-143, 390-20-144



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To: Members, Washington State Public Disclosure Commission
From: Lori Anderson, Communications & Training Officer
Date: January 16, 2014
Re: Continued Discussion – Lobbying Disclosure Thresholds and Reporting of Lobbying Expenses for Entertainment, Food and Beverages – January 23, 2014 Meeting

Agenda Item

At the January 23 meeting, the Commission is scheduled to continue its discussion regarding lobbying disclosure thresholds and reporting of lobbying expenses for entertainment, food and beverages.

Status

The Commission's September 2013 rule making related to lobbyist forms drew stakeholder comments regarding lobbying disclosure thresholds, reporting of entertainment, and how the current thresholds in RCW 42.17A compare and relate to gift reporting set out in the State Ethics Act at RCW 42.52. Since that meeting, staff has:

- Met with the staff of the Legislative Ethics Board (LEB) to better understand how RCW 42.17A and RCW 42.52 interrelate;
- Held a stakeholder meeting to hear comments regarding potential adjustments to lobbying-related disclosure thresholds the definition of "entertainment" as it relates to disclosing lobbyist expenditures;
- Attended the LEB December 10, 2013 meeting to provide an update of PDC activities on this topic to the Board; and
- Conducted additional research of other methods and thresholds for lobbyist reporting used by other states.

The stakeholder comments were summarized for the Commission during the December 2013 meeting. As you will recall, stakeholder opinions differed as to whether the lobbying disclosure thresholds should be adjusted, but participants agreed that receptions should be reported differently than other food and beverage expenditures.

After considering the stakeholder comments made at the stakeholder meeting and hearing additional stakeholder comment during the December 2013 meeting, the Commission asked staff to provide more information regarding:

- alternatives for disclosing legislative receptions enacted by other states and
- how public agency lobbying disclosure requirements differ from private sector disclosure requirements.

That information is provided here along with two options showing possible adjustments to the lobbying disclosure dollar thresholds for the Commission's consideration.

LEGISLATIVE ETHICS BOARD UPDATE

As mentioned above, staff attended the LEB's December 10 meeting and provided an update of the Commission's activities related to lobbyist reporting. Representative Jamie Pedersen commented that the LEB's concern is the ability to track how frequently legislators and staff accept food and beverages in order to implement the statutory standard in the ethics law that legislators accept meals only on an "infrequent" basis. He noted that lobbying reports filed with the Commission are currently used for this purpose, and any change in the lobbyist reporting thresholds would affect the information available to review complaints about this provision of the ethics law.

On December 18, 2013, the LEB issued an Order of Dismissal – Notice of Intent to Engage in Rulemaking in response to the complaint it had been investigating concerning alleged violations by five legislators of the ethics laws for accepting free meals and beverages from lobbyists on more than infrequent occasions. A copy of the Order/Notice is attached to this memorandum for your review.

RECEPTIONS

Washington State's current disclosure requirement: *Each individual expenditure of more than \$25 dollars for entertainment shall be identified by date, place, amount, and the names of all persons taking part in the entertainment, along with the dollar amount attributable to each person, including the lobbyist's portion.* RCW 42.17A.615(2)(a). This means that the total reception cost – food and beverage, facility and equipment rental, entertainment, etc. – is itemized along with the names of those in attendance and the per person cost.

Alternative Disclosure Method for Legislative Receptions

Many states have adopted an alternative method for reporting legislative receptions. Generally, the alternative method still requires that the reception be itemized as an event and the total cost reported, but there is no requirement to list those in attendance or the per person cost. Louisiana and Ohio require an average cost of just food and beverage purchased for the reception. Pennsylvania and Texas require no itemization of receptions.

The states with alternative methods for reporting receptions have established criteria for what is considered a reception (or similar event) and how they may be differently reported than other food and beverage or entertainment expenditures, and it differs a bit among the states. The criteria are:

- **An entire body is invited.** The common thread between the 23 states is that an entire body is invited to the event. Generally that means the entire legislature. Some of the 23 states have sanctioned smaller bodies, such as either chamber, a legislative committee, a party caucus, a regional delegation, or any members of these groups who attend a meeting of a national organization whose primary purpose is addressing general legislative policy. A few states also have provisions for boards, commissions, and legislative task forces. Arkansas and North Carolina use more generic terms, "identifiable group of public servants" and "qualifying group", respectively. Wisconsin requires the invited group to be identified when the reception is disclosed.

- **Timing.** Iowa requires the reception to be held during a regular session. Connecticut and Oklahoma limit the number of receptions a person may hold in a calendar year.
- **Advance notice.** In some cases, invitations need to be sent a prescribed number of days before the reception. Maryland and Tennessee require advance notice of the reception be filed with the regulatory body.
- **Invitees.** Some states have set a minimum number of people that must be invited such as 15, 20 or 25. Arkansas and North Carolina, who have broadly defined what groups may be invited, also require a certain number of individuals associated with the sponsor to be invited.
- **Amount spent.** Connecticut and Tennessee limit the per person cost of food and beverage to \$50 and \$55, respectively. Kansas places restrictions on what can be served – “only beverages and/or snack foods, not offered as part of a meal.”

Finally, Florida has banned any expenditure that benefits a legislator, but allows legislators to partake in events held out-of-doors on the capitol grounds that are open to the general public and free of charge.

PUBLIC AGENCY LOBBYING DISCLOSURE

The Commission’s discussion thus far has focused on entertainment disclosure requirements, which are set out at RCW 42.17A.615. PDC Interpretation 96-03 describes most food and beverage events, including receptions, as “entertainment.” However, the State Ethics Law provides a threshold of more than \$50 for when certain foods and beverages are “gifts” and it describes when certain foods, beverages and attendance at receptions are not “gifts.”

Public agencies may not spend agency funds to entertain those who are lobbied without the express authority to do so.¹ *Any agency, not otherwise expressly authorized by law, Public funds may not be expended as a direct or indirect gift to any elected official or officer or employee of any agency.* RCW 42.17A.635(3). The statute goes on to define a “gift” as *a voluntary transfer of any thing of value without consideration of equal or greater value* Furthermore, the State Administrative & Accounting Manual produced by the Office of Financial Management precludes state agencies from making expenditures for meals that are intended to lobby a legislator or a governmental official. SAAM 70.15.20.

Even though agency funds may not be spent on gifts, RCW 42.17.635 contemplates that nonpublic funds could be spent in connection with a public agency’s lobbying efforts. Itemized disclosure is required when an elected official or public employee spends nonpublic funds exceeding \$15 in any 3-month period for or on behalf of legislators or state elected officials, public officers or state employees in connection with lobbying activities. RCW 42.17A.635(5)(d)(v)(B). PDC Declaratory Order No. 15 ruled that the University of Washington’s gift moneys and discretionary funds raised through private donations are not public funds and are not subject to the gift prohibition. Nonpublic funds could also, for example, be the personal funds of an elected official or public employee used to entertain or buy gifts for state officials or employees who are being lobbied.

¹ Port districts, for example, may involve legislators when engaging in industrial development, trade promotion, or promotional hosting. RCW 53.36.120 – .150.

Public agency lobbying disclosure differs in other ways from private sector lobbying disclosure. Those other differences are not discussed here, since the Commission's current focus is disclosing entertainment expenditures.

ADJUSTING LOBBYING DISCLOSURE THRESHOLDS

Since 2010, the Commission, when adjusting dollar amounts, has been required to make revisions that equally affect all thresholds within a category (campaign finance, lobbyist activity, or personal financial affairs). Revisions are "guided by" the change in the consumer price index for the period commencing with the month of December preceding the last revision and concluding with the month of December preceding the month the revision is adopted. RCW 42.17A.125(2). The last revision to any lobbying threshold was made before 2010, so this will be the first time revisions are made across the board should the Commission proceed.

Strictly applying the formula described above, the >\$25 threshold under which lobbying entertainment expenditures are itemized would result in a new threshold of >\$80. Some of the stakeholders who offered comments during the November 2013 meeting thought the threshold should be revised. None of them, however, thought it should be raised beyond >\$50. Consequently, two charts are attached. Chart A is a strict application of the inflationary index; Chart B's calculations used the formula necessary to reach the >\$50 amount for the entertainment itemization threshold.

NEXT STEPS

1. Does the Commission still wish to engage in rule making to adjust the lobbying disclosure thresholds? [The CR-101 was filed with the Code Reviser on November 1, 2013 to give notice that the Commission was soliciting stakeholder comments and the potential rule making.]

RCW 42.17A.615(2)(e) requires that lobbyist reports include a *listing of each payment for an item specified in RCW 42.52.150(5) [food & beverage] in excess of \$50 and each item specified in RCW 42.52.010(10)(d) and (f) [travel and education expenditures] made to a state elected official, state officer, or state employee.* In the event the entertainment disclosure threshold is revised above >\$50, further changes to the lobbyist's monthly expense form and the lobbyist employer's annual report form will be required in order to meet this requirement.

2. Does the Commission wish to pursue legislation that would allow for alternative disclosure of receptions or entertainment?

This would give the Commission an opportunity to better align disclosure requirements with the Ethics Act and develop a reporting scheme that would make it easier for the public to find the most relevant data. Under the current requirements, lobbyists are reporting by event and then listing who attends. The public would benefit if, instead of reporting a narrative of each occasion, a report simply named the person entertained, how much was spent, and the purpose of the expenditure.

3. Does the Commission wish to pursue legislation that would revise the per person attribution requirement, regardless of the threshold amount?

Stakeholders thus far have agreed that simplifying the reporting requirements will likely result in more accurate and timely reports. Some lobbyists described how difficult it is to attribute an accurate per person amount for food and beverage when menu items are shared, attendees are eating and drinking different amounts, and attendees are arriving and departing mid-event.

A possible alternative to reporting the actual per person cost would be a disclosure method that used set dollar ranges such as \$0 - \$25, \$25.01 - \$50, \$50.01 - \$75, etc.

In the event the Commission wishes to pursue legislation, staff would work with stakeholders in the next few months to develop proposals for the Commission's consideration. It is also possible to include in proposed legislative amendments any changes to the disclosure thresholds the Commission wants to make.

Should the Commission proceed with agency request legislation, it would do so in 2015. It is likely, however, that there will be legislation introduced this session that may address these same issues. Staff recommends that, if the Commission is able to determine its preferred approach or at least a more specific direction, at this time, that would allow staff to more effectively participate in the legislative deliberations by, for example, testifying in legislative committee hearings concerning the Commission's position regarding:

- whether and how receptions should be reported differently from other entertainment; and
- whether and how per person attribution should be disclosed when reporting food, beverage, gifts, and other entertainment.

Attachments: Legislative Ethics Board Order of Dismissal – Notice to Engage in Rulemaking re: (Complaint 2013 – No. 1)

Charts A & B – revisions to lobbying disclosure thresholds

CHART A

LOBBYING THRESHOLD ADJUSTMENTS PRELIMINARY ANALYSIS - DRAFT FOR DISCUSSION PURPOSES strict application of inflationary index

RCW	SUBJECT MATTER	CURRENT THRESHOLD	ENACTED DATE	ADJUSTED THRESHOLD
.600(1)(i)	lobbyist employer discloses on registration members or funders who paid over \$500 in either of the past 2 years or will pay over \$500 in the current year	\$500.00	Jan-73	\$2,224.06
.610(5)	no registration required if lobbying is restricted to 4 days during 3 months and no more than \$25 is spent on those lobbied	\$25	Jul-82	\$56.06
.615(2)(a)	entertainment expenditures more than \$25 per occasion are itemized, must include per person cost	\$25.00	Jan-78	\$78.59
.615(2)(e)	lobbyist must disclose expenditures for food and beverage exceeding \$50	\$50.00	amount derived from Ethics Act (RCW 42.52.150(5))	
.625	special report required when lobbyist or lobbyist employer makes last minute aggregate contribution of \$1,000 or more within 7 days of primary or 21 days of general elections	\$1,000	amount derived from reports of campaign finance category (RCW 42.17A.265)	
.630(1)	a person other than an individual who does not employ a lobbyist must disclose large contributions to state campaigns or independent expenditures made to influence state campaigns	amounts adjusted in WAC 390-05-400		
.630(1)(a)	compensation paid to a state official or state office candidate by a lobbyist employer/major contributor	amounts adjusted in WAC 390-24-301		
.630(2)(a)	lobbyist employer files special report when making political contributions of \$100 or more that are not reported by the lobbyist	\$100	Jun-90	\$157.89
.635(5)(d)(v)	public agency reporting exception when lobbying activity is restricted to 4 days in quarter and no more than \$15 non-public funds spent on gifts	\$15	Sep-79	\$44.05
.640(1)	grass roots lobbying campaigns are disclosed when more than \$500 spent in 1 month or more than \$1,000 spent during 3 consecutive months	\$1,000	Dec-85	\$1,963.36
		\$500	Dec-85	\$946.99

The Commission may revise, at least once every five years but no more often than every two years, the monetary reporting thresholds and reporting code values of this chapter. The revisions shall be only for the purpose of recognizing economic changes as reflected by an inflationary index recommended by the office of financial management. The revisions shall be guided by the change in the index for the period commencing with the month of December preceding the last revision and concluding with the month of December preceding the month the revision is adopted. As to each of the three general categories of this chapter, reports of campaign finance, reports of lobbyist activity, and reports of the financial affairs of elected and appointed officials, the revisions shall equally affect all thresholds within each category. The revisions authorized by this subsection shall reflect economic changes from the time of the last legislative enactment affecting the respective code or threshold. (RCW 42.17A.125(2))

CHART B

LOBBYING THRESHOLD ADJUSTMENTS PRELIMINARY ANALYSIS - DRAFT FOR DISCUSSION PURPOSES guided by inflationary index

RCW	SUBJECT MATTER	CURRENT THRESHOLD	ENACTED DATE	ADJUSTED THRESHOLD
.600(1)(i)	lobbyist employer discloses on registration members or funders who paid over \$500 in either of the past 2 years or will pay over \$500 in the current year	\$500.00	Jan-73	\$1,442.91
.610(5)	no registration required if lobbying is restricted to 4 days during 3 months and no more than \$25 is spent on those lobbied	\$25	Jul-82	\$36.29
.615(2)(a)	entertainment expenditures more than \$25 per occasion are itemized, must include per person cost	\$25.00	Jan-78	\$50.21
.615(2)(e)	lobbyist must disclose expenditures for food and beverage exceeding \$50	\$50.00	amount derived from Ethics Act (RCW 42.52.150(5))	
.625	special report required when lobbyist or lobbyist employer makes last minute aggregate contribution of \$1,000 or more within 7 days of primary or 21 days of general elections	\$1,000	amount derived from reports of campaign finance category (RCW 42.17A.265)	
.630(1)	a person other than an individual who does not employ a lobbyist must disclose large contributions to state campaigns or independent expenditures made to influence state campaigns	amounts adjusted in WAC 390-05-400		
.630(1)(a)	compensation paid to a state official or state office candidate by a lobbyist employer/major contributor	amounts adjusted in WAC 390-24-301		
.630(2)(a)	lobbyist employer files special report when making political contributions of \$100 or more that are not reported by the lobbyist	\$100	Jun-90	\$108.75
.635(5)(d)(v)	public agency reporting exception when lobbying activity is restricted to 4 days in quarter and no more than \$15 non-public funds spent on gifts	\$15	Sep-79	\$27.70
.640(1)	grass roots lobbying campaigns are disclosed when more than \$500 spent in 1 month or more than \$1,000 spent during 3 consecutive months	\$1,000	Dec-85	\$1,295.05
		\$500	Dec-85	\$647.52

The Commission may revise, at least once every five years but no more often than every two years, the monetary reporting thresholds and reporting code values of this chapter. The revisions shall be only for the purpose of recognizing economic changes as reflected by an inflationary index recommended by the office of financial management. *The revisions shall be guided by the change in the index* for the period commencing with the month of December preceding the last revision and concluding with the month of December preceding the month the revision is adopted. As to each of the three general categories of this chapter, reports of campaign finance, reports of lobbyist activity, and reports of the financial affairs of elected and appointed officials, the revisions shall equally affect all thresholds within each category. The revisions authorized by this subsection shall reflect economic changes from the time of the last legislative enactment affecting the respective code or threshold. (RCW 42.17A.125(2)) (emphasis added)

LOBBYING THRESHOLD ADJUSTMENTS PRELIMINARY ANALYSIS - DRAFT FOR DISCUSSION PURPOSES
guided by inflationary index

AMOUNTS INCLUDED IN DRAFT PROPOSAL:

RCW	SUBJECT MATTER	CURRENT THRESHOLD	ENACTED DATE	ADJUSTED THRESHOLD
.600(1)(i)	lobbyist employer discloses on registration members or funders who paid over \$500 in either of the past 2 years or will pay over \$500 in the current year	\$500.00	Jan-73	\$1,442.91
.610(5)	no registration required if lobbying is restricted to 4 days during 3 months and no more than \$25 is spent on those lobbied	\$25	Jul-82	\$36.29
.615(2)(a)	entertainment expenditures more than \$25 per occasion are itemized, must include per person cost	\$25.00	Jan-78	\$50.21
.630(2)(a)	lobbyist employer files special report when making political contributions of \$100 or more that are not reported by the lobbyist	\$100	Jun-90	\$108.75
.635(5)(d)(v)(B)	public agency reporting exception when lobbying activity is restricted to 4 days in quarter and no more than \$15 non-public funds spent on gifts	\$15	Sep-79	\$27.70
.640(1)	grass roots lobbying campaigns are disclosed when more than \$500 spent in 1 month or more than \$1,000 spent during 3 consecutive months	\$1,000	Dec-85	\$1,295.05
		\$500	Dec-85	\$647.52

AMOUNTS NOT NOT INCLUDED IN DRAFT PROPOSAL:

.625	special report required when lobbyist or lobbyist employer makes last minute aggregate contribution of \$1,000 or more within 7 days of primary or 21 days of general elections	\$1,000	amount derived from reports of campaign finance category (RCW 42.17A.265)	
.640	itemize contributions more than \$25 grass roots lobbying reports		> \$25 aligns with campaign finance disclosure (RCW 42.17A.235(3))	
.630(1)	a person other than an individual who does not employ a lobbyist must disclose large contributions to state campaigns or independent expenditures made to influence state campaigns	amounts adjusted in WAC 390-05-400		
.630(1)(a)	compensation paid to a state official or state office candidate by a lobbyist employer/major contributor	amounts adjusted in WAC 390-24-301		
.615(2)(e)	lobbyist must disclose expenditures for food and beverage exceeding \$50	\$50.00	amount derived from Ethics Act (RCW 42.52.150(5))	

The Commission may revise, at least once every five years but no more often than every two years, the monetary reporting thresholds and reporting code values of this chapter. *The revisions shall be only for the purpose of recognizing economic changes as reflected by an inflationary index recommended by the office of financial management. The revisions shall be guided by the change in the index* for the period commencing with the month of December preceding the last revision and concluding with the month of December preceding the month the revision is adopted. As to each of the three general categories of this chapter, reports of campaign finance, reports of lobbyist activity, and reports of the financial affairs of elected and appointed officials, the revisions shall equally affect all thresholds within each category. The revisions authorized by this subsection shall reflect economic changes from the time of the last legislative enactment affecting the respective code or threshold. (RCW 42.17A.125(2)) (emphasis added)

[NEW]

WAC 390-20-150 Changes in dollar amounts.

Pursuant to the commission's authority in RCW 42.17A.125(2) to revise the monetary reporting thresholds found in chapter 42.17A RCW to reflect changes in economic conditions, the following revisions are made:

Statutory Section	Subject Matter	Amount and Date Enacted or Last Revised	Revision Effective December 1, 2014
.600(1)(i)	lobbyist employer's members or funders	\$500 (1973)	\$1,450
.610(5)	casual lobbying threshold	\$25 (1982)	\$35
.615(2)(a)	itemize entertainment expenditures	\$25 (1978)	\$50
.630(2)(a)	contributions disclosed by lobbyist employer on monthly report (L-3c)	\$100 (1990)	\$110
.635(5)(d)(v)	non-public funds spent on gifts provided by public agency	\$15 (1979)	\$25
.640(1)	grass roots lobbying	\$500/\$1,000 (1985)	\$700/\$1,400

LOBBYIST REGISTRATION

L1
 (12/14)

THIS SPACE FOR OFFICE USE

1. Lobbyist Name																									
Permanent Business Address		Business Telephone Numbers Permanent () Temporary ()																							
City	State	Zip	Cell Phone () or Pager																						
2. Temporary Thurston County address during legislative session		E-Mail Address																							
3. Employer's name and address (person or group for which you lobby)		Employer's occupation, business or description of purpose of organization																							
4. Name and address of person having custody of accounts, receipts, books or other documents which substantiate lobbyist reports. (Person responsible for producing the lobbyist employer's annual L-3 report.)		E-Mail Address																							
5. What is your pay (compensation) for lobbying? \$ _____ per _____ (hour, day, month, year) Other: Explain:		Description of employment (check one or more boxes) <input type="checkbox"/> Full time employee <input type="checkbox"/> Part time or temporary employee <input type="checkbox"/> Contractor, retainer or similar agreement <input type="checkbox"/> Unsalaries officer or member of group <input type="checkbox"/> Sole duty is lobbying <input type="checkbox"/> Lobbying is only a part of other duties																							
6. Are you reimbursed for lobbying expenses? Explain which expenses. <input type="checkbox"/> Yes: \$ _____ per _____ <input type="checkbox"/> Yes: I am reimbursed for expenses. <input type="checkbox"/> No: I am not reimbursed for expenses.		Does employer pay any of your lobbying expenses directly? If yes, explain which ones.																							
7. How long do you expect to lobby for this organization? <input type="checkbox"/> Permanent lobbyist <input type="checkbox"/> Only during legislative session <input type="checkbox"/> Other, Explain:																									
8. Is your employer a business or trade association or organization which lobbies on behalf of its members or a representative entity which lobbies on behalf of businesses, groups, associations, or organizations? If "yes," attach a list showing the name and address of each member or funder who has paid fees, dues or other payments over \$1,450 during either of the past two years or is expected to pay over \$1,450 this year. <input type="checkbox"/> No <input type="checkbox"/> Yes. However, no member or funder has paid, pays, or is expected to pay over \$1,450. <input type="checkbox"/> Yes. The list is of parties attached																									
9. Does your employer have a connected, related or closely affiliated political action committee which will provide funds for you to make political contributions including purchase tickets to fund raising events? If so, list the name of that political action committee. <input type="checkbox"/> No <input type="checkbox"/> Yes. Name of the committee is:																									
10. If lobbyist is a company, partnership or similar business entity which employs others to perform actual lobbying duties, list name of each person who will lobby. (See WAC 390-20-143 and 144 for instructions.)																									
11. Areas of interest. Lobbying is most frequent before legislative committee members or state agencies concerned with following subjects: <table style="width:100%; border: none;"> <tr> <td style="width: 50%;">CODE SUBJECT</td> <td style="width: 50%;">CODE SUBJECT</td> </tr> <tr> <td>01 <input type="checkbox"/> Agriculture</td> <td>09 <input type="checkbox"/> Health Care</td> </tr> <tr> <td>02 <input type="checkbox"/> Business and consumer affairs</td> <td>10 <input type="checkbox"/> Higher education</td> </tr> <tr> <td>03 <input type="checkbox"/> Constitutions and elections</td> <td>11 <input type="checkbox"/> Human services</td> </tr> <tr> <td>04 <input type="checkbox"/> Education</td> <td>12 <input type="checkbox"/> Labor</td> </tr> <tr> <td>05 <input type="checkbox"/> Energy and utilities</td> <td>13 <input type="checkbox"/> Law and justice</td> </tr> <tr> <td>06 <input type="checkbox"/> Environmental affairs - natural resources - parks</td> <td>14 <input type="checkbox"/> Local government</td> </tr> <tr> <td>07 <input type="checkbox"/> Financial institutions and insurance</td> <td>15 <input type="checkbox"/> State government</td> </tr> <tr> <td>08 <input type="checkbox"/> Fiscal</td> <td>16 <input type="checkbox"/> Technology</td> </tr> <tr> <td></td> <td>17 <input type="checkbox"/> Transportation</td> </tr> <tr> <td></td> <td>18 <input type="checkbox"/> Other - Specify:</td> </tr> </table>		CODE SUBJECT	CODE SUBJECT	01 <input type="checkbox"/> Agriculture	09 <input type="checkbox"/> Health Care	02 <input type="checkbox"/> Business and consumer affairs	10 <input type="checkbox"/> Higher education	03 <input type="checkbox"/> Constitutions and elections	11 <input type="checkbox"/> Human services	04 <input type="checkbox"/> Education	12 <input type="checkbox"/> Labor	05 <input type="checkbox"/> Energy and utilities	13 <input type="checkbox"/> Law and justice	06 <input type="checkbox"/> Environmental affairs - natural resources - parks	14 <input type="checkbox"/> Local government	07 <input type="checkbox"/> Financial institutions and insurance	15 <input type="checkbox"/> State government	08 <input type="checkbox"/> Fiscal	16 <input type="checkbox"/> Technology		17 <input type="checkbox"/> Transportation		18 <input type="checkbox"/> Other - Specify:	Remarks:	
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02 <input type="checkbox"/> Business and consumer affairs	10 <input type="checkbox"/> Higher education																								
03 <input type="checkbox"/> Constitutions and elections	11 <input type="checkbox"/> Human services																								
04 <input type="checkbox"/> Education	12 <input type="checkbox"/> Labor																								
05 <input type="checkbox"/> Energy and utilities	13 <input type="checkbox"/> Law and justice																								
06 <input type="checkbox"/> Environmental affairs - natural resources - parks	14 <input type="checkbox"/> Local government																								
07 <input type="checkbox"/> Financial institutions and insurance	15 <input type="checkbox"/> State government																								
08 <input type="checkbox"/> Fiscal	16 <input type="checkbox"/> Technology																								
	17 <input type="checkbox"/> Transportation																								
	18 <input type="checkbox"/> Other - Specify:																								
CERTIFICATION: I hereby certify that the above is a true, complete and correct statement.		EMPLOYER'S AUTHORIZATION: Confirming the employment authority to lobby described in this registration statement.																							
12. LOBBYIST'S SIGNATURE		EMPLOYER'S SIGNATURE, NAME TYPED OR PRINTED, AND TITLE																							
DATE		DATE																							

L2
12/14

Lobbyist Monthly Expense Report

(as required by Chapter 397, 1995 Session Laws)

1. Lobbyist Name		
Mailing Address		
City	State	
		New Address? <input type="checkbox"/> Yes <input type="checkbox"/> No
2. This report is for the period _____ (Month)	This report corrects or amends the report for _____ (Month)	Business Telephone () -

ALL COMPLETE THIS PART			COMPLETE IF YOU HAVE MORE THAN ONE EMPLOYER		
Include all reportable expenditures by lobbyist and lobbyist's employer for or on behalf of the lobbyist incurred during the reporting period			Amount attributed to each employer		
Expense Category	TOTAL AMOUNT THIS MONTH All employers plus own expense (Columns a + b + c + d and attached pages)	Amounts paid from lobbyist's own funds, not reimbursed or attributed to an employer. Column A	Employer No. ____ Column B	Employer No. ____ Column C	Employer No. ____ Column D
3. COMPENSATION earned from employer for lobbying this period (salary, wages, retainer)	\$		\$	\$	\$
4. PERSONAL EXPENSES for travel, food and refreshments		\$			
5. ENTERTAINMENT, GRATUITIES, TRAVEL, SEMINARS for state officials, employees, their families (See #15)					
6. CONTRIBUTIONS to elected officials, candidates and political committees (See #16)					
7. ADVERTISING, PRINTING, INFORMATIONAL LITERATURE					
8. POLITICAL ADS, PUBLIC RELATIONS, POLLING, TELEMARKETING, ETC. (See #17)					
9. OTHER EXPENSES AND SERVICES (See #18)					
10. TOTAL COMPENSATION AND EXPENSES INCURRED THIS MONTH	\$	\$	\$	\$	\$

(Attach additional page(s) if you lobby for more than three employers.)

11. EMPLOYERS' NAMES
- No. ____ (B)
- No. ____ (C)
- No. ____ (D)

12. Subject matter of proposed legislation or other legislative activity or rulemaking the lobbyist was supporting or opposing.

Subject Matter, Issue or Bill No.
Legislative Committee or State Agency Considering Matter
Employer Represented

Continued on attached pages

13. Of the time spent lobbying, what percentage was devoted to lobbying: the Legislature _____% State Agencies _____%.

14. TERMINATION: (COMPLETE THIS ITEM ONLY IF YOU WISH TO TERMINATE YOUR REGISTRATION)

Date registration ends: _____ Employer's name: _____

I understand that an L-2 report is required for any month or portion thereof in which I am a registered lobbyist. I also understand that once I have terminated my registration, I must file a new registration prior to lobbying for that employer in the future. All registrations terminate automatically on the second Monday in January of each odd numbered year.

CERTIFICATION

I certify that this report is true and complete to the best of my knowledge.	<div style="display: flex; justify-content: space-between;"> LOBBYIST SIGNATURE DATE </div>
--	---

CONTINUE ON REVERSE

Lobbyist Name _____

Reporting Period _____ (Month) _____ (Year)

15. Itemize all of the following expenditures that were incurred by lobbyist or lobbyist employer(s) for legislators, state officials, state employees and members of their immediate families. **In the total amount column, show the total amount spent for each occasion including any staging costs, tax, and gratuity. Also show the actual amount spent entertaining each individual, as shown in the example. When reporting a reception or similar event, show the amount fairly attributed to each individual.**
- **Entertainment expenditures exceeding \$50 per occasion** (including lobbyist's expense) for meals, beverages, tickets, passes, or for other forms of entertainment.
 - **Travel, lodging and subsistence expenses** in connection with a speech, presentation, appearance, trade mission, seminar or educational program.
 - **Enrollment and course fees** in connection with a seminar or educational program.
- Lobbyists must provide an elected official with a copy of the L-2 or Memo Report if the lobbyist reports: 1) spending on one occasion over \$50 for food or beverages for the official and/or his or her family member(s); or 2) providing travel, lodging, subsistence expenses or enrollment or course fees for the official and, if permitted, the official's family.

Date mm/dd/year	Names of all Persons Entertained or Provided Travel, etc. Include actual amounts spent for entertainment <i>Example: Sen Bow (\$32), Rep Arrow (\$28), and J. D. Lobbyist (\$36) tax & gratuity (\$25.41)</i>	Description, Place, etc. <i>Dinner at Anthony's, Olympia</i>	Sponsoring Employer <i>XYZ Corporation</i>	Total Amount \$121.41
N/A	Total expenses itemized on attached Memo Reports →			

Continued on attached pages.

16. If a monetary or in-kind contribution exceeding \$25 was given or transmitted by the lobbyist to any of the following, itemize the contribution below or on a Memo Report: local and state candidates or elected officials; local and state officers or employees; political committees supporting or opposing any candidate, elected official, officer or employee or any local or state ballot proposition. If a contribution exceeding \$25 was given to the following, itemize the contribution below: a caucus political committee; a political party; or a grass roots lobbying campaign.

Date	Name of Individual or Committee Receiving Contribution	Source of Contribution	Amount \$
N/A	Total contributions itemized on attached Memo Reports →		

If contributions were made directly by a political action committee associated, affiliated or sponsored by your employer, show name of the PAC below. (Information reported by PAC on C-4 report need not be again included in this L-2 report.)

Continued on attached pages. PAC Name: _____

17. Expenditures for: a) political advertising supporting or opposing a state or local candidate or ballot measure; or b) public relations, telemarketing, polling or similar activities that directly or indirectly are lobbying-related must be itemized by amount, vendor or person receiving payment, and a brief description of the activity. Itemize each expenditure on an attached page that also shows lobbyist name and report date. Put the aggregate total of these expenditures on line 8.
18. Payments by the lobbyist for other lobbying expenses and services, including payments to subcontract lobbyists, expert witnesses and others retained to provide lobbying services or assistance in lobbying and payments for grass roots lobbying campaigns (except advertising/printing costs listed in Item 7).

Date	Recipient's Name and Address	Employer for Whom Expense was Incurred	Amount \$

Continued on attached page.

INFORMATION CONTINUED

L2

(Use this page if you need additional space for Items 12, 15 or 16)

Lobbyist Name

Reporting
Period (Month) (Year)

12. Subject Matter, Issue or Bill No. Legislative Committee or State Agency Considering Matter Employer Represented

15. Date	Names of all Persons Entertained or Provided Travel, etc.	Description, Place, etc.	Sponsoring Employer	Amount \$

16. Date	Name of Individual or Committee Receiving Contribution	Source of Contribution	Amount \$

INFORMATION CONTINUED

L2

(Use this page if you need additional space for Items 17 or 18)

Lobbyist Name

Reporting Period
(Month) (Year)

17. Date	Names of Vendor or Person Receiving Payment	Description, Place, etc.	Sponsoring Employer	Amount
				\$

18. Date	Recipient's Name and Address	Employer for Whom Expense was Incurred	Amount
			\$

WAC 390-20-052 Application of RCW 42.17A.635—Reports of agency

lobbying. Pursuant to the authority granted in RCW 42.17A.635(8), the commission adopts the following interpretations regarding the reporting of lobbying by public agencies pursuant to RCW 42.17A.635:

(1) The phrase "in-person lobbying" contained in RCW 42.17A.635 (5)(d)(v)(B) includes activity which is intended to influence the passage or defeat of legislation, such as testifying at public hearings, but does not include activity which is not intended to influence legislation, such as attending a hearing merely to monitor or observe testimony and debate.

(2) The phrase "a legislative request" contained in RCW 42.17A.635 (5)(d)(ii) includes an oral request from a member of the legislature or its staff.

(3)(a) When any subagency (i.e. department, bureau, board, commission or agency) within a state agency, county, city, town, municipal corporation, quasi-municipal corporation or special purpose district (i.e. primary agency) has independent authority to expend public funds for lobbying, that subagency may file a separate L-5 reporting the information required by RCW 42.17A.635(5).

(b) When a subagency elects to file its own, separate L-5, it shall notify the commission and the administrative head of the primary agency of its intentions in writing. The primary agency shall not thereafter include information for the subagency in its L-5, and shall have no legal obligation for the filings of the subagency.

(4) Pursuant to RCW 42.17A.635(6), certain local agencies may elect to have lobbying activity on their behalf reported by their elected officials, officers and employees in the same manner as lobbyists who register and report under RCW 42.17A.600 and 42.17A.615:

(a) Whenever such a local agency makes such an election, it shall provide the commission with a written notice.

(b) After such an election, those who lobby on behalf of such local agency shall register and report all lobbying activity reportable under RCW 42.17A.635(5) in the same manner as lobbyists who are required to register and report under RCW 42.17A.600 and 42.17A.615. Such a local agency shall report pursuant to RCW 42.17A.630.

(c) In order to terminate such an election, such a local agency shall provide the commission with a written notice and it shall report pursuant to RCW 42.17A.635(5) thereafter.

(d) The exemptions from reportable lobbying activity contained in RCW 42.17A.635 (5)(d) apply to all agencies, whether or not they have

exercised the election to report in the same manner as lobbyists who report under RCW 42.17A.600, 42.17A.615, and 42.17A.630. The exemptions contained in RCW 42.17A.610 (1), (4) and (5) do not apply to any agency.

(5) Unless an agency has elected to report its lobbying pursuant to RCW 42.17A.635(6) and subsection (3) of this section, an agency shall include the reportable lobbying activity on its behalf by an elected official in its quarterly report. Such an elected official does not file any separate report of that activity.

(6) Reportable in-person lobbying by elected officials, officers and employees:

(a) An elected official does not engage in reportable in-person lobbying on behalf of (~~this~~) an agency unless and until that elected official has expended in excess of (~~fifteen~~) twenty-five dollars of nonpublic funds in connection with such lobbying for or on behalf of any one or more members of the legislature or state elected officials or public officers or employees of the state of Washington during any three-month period as provided in RCW 42.17A.635 (5) (d) (v) (B).

(b) Other officers and employees do not engage in reportable in-person lobbying on behalf of their agency unless and until they have, in the aggregate, expended in excess of (~~fifteen~~) twenty-five dol-

lars of nonpublic funds in connection with such lobbying for or on behalf of any one or more members of the legislature or state elected officials or public officers or employees of the state of Washington or they have, in the aggregate, engaged in such lobbying for more than four days or parts thereof during any three month period as provided in RCW 42.17A.635 (5) (d) (v) (B).

(c) When limits in (a) or (b) of this subsection have been exceeded, the agency shall report such elected official, officer, or employee as a "person who lobbied this quarter" on the front of PDC Form L-5 and include a listing of those excess expenditures as noted on that form.

[Statutory Authority: RCW 42.17A.110. WSR 12-03-002, § 390-20-052, filed 1/4/12, effective 2/4/12. Statutory Authority: RCW 42.17.370(1). WSR 96-05-001, § 390-20-052, filed 2/7/96, effective 3/9/96. Statutory Authority: RCW 42.17.390. WSR 94-11-016, § 390-20-052, filed 5/5/94, effective 6/5/94. Statutory Authority: 42.17.370. WSR 91-16-072, § 390-20-052, filed 8/2/91, effective 9/2/91. Statutory Authority: RCW 42.17.370(1). WSR 85-24-020 (Order 85-05), § 390-20-052, filed 11/26/85; WSR 80-02-055 (Order 80-01), § 390-20-052, filed 1/17/80.]



PUBLIC DISCLOSURE COMMISSION
 711 CAPITOL WAY RM 206
 PO BOX 40908
 OLYMPIA WA 98504-0908
 (360) 753-1111
 TOLL FREE 1-877-601-2828

Employer of Lobbyist Monthly Political Contribution Report

L-3c
 12/14

THIS SPACE FOR OFFICE USE

Employer's Name (Use complete company, association, union or entity name.)

Mailing Address

City State Zip

Who Must File Report: Employers of lobbyists registered in Washington State making one or more contributions, including in-kind contributions, during one calendar month totaling more than \$110 to a candidate for state or local office, an elected state or local official, an officer or employee of any public agency, or a political committee. *Employer contributions made through and reported by a registered lobbyist or an employer-affiliated PAC are not reportable on an L-3c.*

What Must Be Reported: Contributions, including a loan, gift, deposit, subscription, forgiveness of indebtedness, donation, advance, pledge, payment, or transfer of anything of value, including personal and professional services for less than full consideration. Contributions to campaign accounts and public office fund accounts are reportable.

When Is The Report Filed: Within 15 days after the last day of each calendar month during which reportable contributions were made. Reports are considered filed as of the post mark or hand-delivery date to PDC.

Itemize contributions that alone, or together with other contributions to the same recipient, total over \$110 during the calendar month specified above. If space provided is insufficient, use additional L-3c forms or 8 1/2" x 11" white paper.

Date of Contribution	Name and Address of Recipient	Description of Contribution*	Amount or Value*
			\$

*See next page for details.

Certification: I certify that the information contained herein is true and complete to the best of my knowledge.

Name and title of person authorized to sign on employer's behalf	Signature	Date
--	-----------	------

Description of Contribution

Monetary Monetary contributions are those made in cash or by check, money order or other negotiable instrument. If total in amount column represents aggregate total given that recipient during the month (i.e., more than one contribution), indicate the date and amount of each contribution figured into the total.

For contributions given to incumbent candidates and elected officials, indicate whether the contribution is for the recipient's campaign account or public office account.

In-Kind Donated goods or services qualify as reportable contributions. In-kind contributions include such things as discounts on products or services, free transportation, free or reduced-rate office space, personal services, polling services, professional assistance to campaign managers and help with preparation of political advertising.

Amount or Value of Contribution

If the aggregate amount or value contributed to one recipient (candidate, elected official, agency officer or employee, or political committee) during a calendar month was over \$110 -- and the aggregate contribution was not reported by your lobbyist on his/her monthly report or the aggregate contribution was not made through and reported by your affiliated PAC -- put the total contributed in the Amount or Value column and provide the other required information.

In-Kind Value in-kind contributions at the amount you actually paid for the donated item or service or, if no purchase was made, value them at their fair market value. Fair market value is the amount a well-informed buyer or lessee, willing but not obligated to buy or lease, would pay; and what a well-informed seller, or lessor, willing but not obligated to sell or lease, would accept.

Instructions Are Printed On Reverse

Agency or Governmental Entity Name and Address	Date prepared	Report for calendar quarter ending
	County _____	_____ Month Year

PERSONS WHO LOBBIED THIS QUARTER

Name	Job title	Annual salary	% of time spent lobbying during quarter
		\$	

General description of lobbying activities or objectives. (Include bill or WAC numbers, if any)

Check if person spent more than \$25 of non-public funds in lobbying. See instructions on reverse.

Name	Job title	Annual salary	% of time spent lobbying during quarter
		\$	

General description of lobbying activities or objectives. (Include bill or WAC numbers, if any)

Check if person spent more than \$25 of non-public funds in lobbying. See instructions on reverse.

Name	Job title	Annual salary	% of time spent lobbying during quarter
		\$	

General description of lobbying activities or objectives. (Include bill or WAC numbers, if any)

Check if person spent more than \$25 of non-public funds in lobbying. See instructions on reverse.

EXPENDITURES FOR LOBBYING THIS QUARTER

Report only the separately identifiable and measurable expenditures incurred for lobbying purposes

Salaries Of Persons Who Lobbied (Include only portion of quarterly salary attributable to lobbying)	\$
Travel (Include food, lodging, per diem payments and cost of transportation used)	\$
Brochures And Other Publications Whose Principal Purpose Is To Influence Legislation	\$
Consultants Or Other Contractual Services	\$
Total This Quarter	\$
Total To Date This Year	\$

CERTIFICATION: I certify that to the best of my knowledge the above is a true, complete and correct statement in accordance with RCW 42.17A.635.	Name of employee completing report
Signature of agency head	Work telephone Number Work E-mail

THESE INSTRUCTIONS APPLY ONLY TO GOVERNMENT AGENCIES REPORTING PURSUANT TO RCW 42.17A.635.

WHO SHOULD REPORT?

Each state agency, county, city, town, municipal corporation, quasi-municipal corporation or special purpose district which expends public funds for "lobbying". Please study the definitions of what is and is not included in lobbying to determine if your agency is required to report.

"Lobbying" means attempting to influence the passage or defeat of any legislation by the state legislature or the adoption or rejection of any rule, standard, rate or other legislative enactment by any state agency under the state administrative procedure act, chapter 34.05 RCW. "Legislation" means bills, resolutions, motions, amendments, nominations, and other matters pending or proposed in either house of the state legislature, and includes any other matter which may be the subject of action by either house, or any committee of the legislature and all bills and resolutions which having passed both houses, are pending approval by the Governor.

LOBBYING DOES NOT INCLUDE

1. Requests for appropriations by a state agency to OFM pursuant to RCW 43.88 or requests by OFM to the legislature for appropriations other than its own agency budget. Note that an agency representative who, in person, contacts a legislator or committee on appropriations matters is lobbying.
2. Recommendations or reports to the legislature in response to a legislative request expressly requesting or directing a specific study, recommendation or report on a particular subject.
3. Official reports including recommendations submitted annually or biennially by a state agency as required by law.
4. Requests, recommendations or other communications between or within state agencies or between or within local agencies.
5. Telephone conversations or preparation of written correspondence.
6. Preparation or adoption of policy positions within an agency or group of agencies. Note that once a position is adopted, further action to advocate it may constitute lobbying.
7. Attempts to influence federal or local legislation.

LOBBYING NOT REPORTABLE

1. In person lobbying totaling no more than four days or parts of days during any three month period in aggregate for all officials and employees of the agency. In person lobbying includes testifying at legislative committee hearings and state agency hearings on rules and regulations but does not include attendance merely to monitor or observe testimony and debate.
2. In person lobbying by any elected official on behalf of his agency or in connection with his powers, duties or compensation.

EXPENDITURES OVER \$25 OF NON-PUBLIC FUNDS

Any person (including an elected official) who expends more than \$25 of personal or non-public funds for or on behalf of one or more legislators, state elected officials or state public officers or employees in connection with in person lobbying must be listed on the L-5 report. Attach a page showing the spender's name, and date, the source of funds and amount spent, and for whom the money was spent. Examples of these expenditures include entertainment, dinners and campaign contributions.

REPORTS REQUIRED

The L-5 report is submitted to cover each calendar quarter in which lobbying occurs. No report is required if no reportable lobbying has taken place during the quarter.

DUE DATES: April 30 (1st quarter) July 31 (2nd quarter)
October 31 (3rd quarter) January 31 (4th quarter)

ONE CONSOLIDATED REPORT SHOULD BE SUBMITTED TO INCLUDE LOBBYING ACTIVITIES OF ALL DIVISIONS OR OFFICES OF AN AGENCY.

Send Reports To: **Public Disclosure Commission**
711 Capitol Way, Rm 206
PO Box 40908
Olympia, WA 98504-0908

SPECIAL NOTE: In lieu of reporting as provided in RCW 42.17A.635 any agency or lobbyist for an agency may elect to register and report as provided in RCW 42.17A.600, .610, .615 and .630. An agency so choosing must notify PDC of that fact and obtain necessary reporting forms and instructions.

NON-PUBLIC FUNDS ATTACHMENT**L-5**

Agency or Governmental Entity Name

Report for calendar quarter ending

Month Year

Expenditures over \$25 of non-public funds

Name of Lobbyist:

Date	Source of funds	Person on Whom Funds Spent	Amount
------	-----------------	----------------------------	--------

Purpose:

Date	Source of funds	Person on Whom Funds Spent	Amount
------	-----------------	----------------------------	--------

Purpose:

Date	Source of funds	Person on Whom Funds Spent	Amount
------	-----------------	----------------------------	--------

Purpose:

Date	Source of funds	Person on Whom Funds Spent	Amount
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Purpose:

Date	Source of funds	Person on Whom Funds Spent	Amount
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Purpose:

Date	Source of funds	Person on Whom Funds Spent	Amount
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Purpose:

Date	Source of funds	Person on Whom Funds Spent	Amount
------	-----------------	----------------------------	--------

Purpose:

Date	Source of funds	Person on Whom Funds Spent	Amount
------	-----------------	----------------------------	--------

Purpose:

TRAVEL ATTACHMENT**L-5**

Agency or Governmental Entity Name

Report for calendar quarter ending

Month Year

Date Name Vendor Name Amount**Purpose****Date Name Vendor Name Amount****Purpose****Date Name Vendor Name Amount****Purpose****Date Name Vendor Name Amount****Purpose****Date Name Vendor Name Amount****Purpose****Date Name Vendor Name Amount****Purpose****Date Name Vendor Name Amount****Purpose****Date Name Vendor Name Amount****Purpose****Date Name Vendor Name Amount****Purpose****Date Name Vendor Name Amount****Purpose****Date Name Vendor Name Amount****Purpose****Date Name Vendor Name Amount****Purpose**



PUBLIC DISCLOSURE COMMISSION

**711 CAPITOL WAY RM 206
PO BOX 40908
OLYMPIA WA 98504-0908
(360) 753-1111
TOLL FREE 1-877-601-2828**

**GRASS ROOTS
LOBBYING**

PDC FORM
L-6
(12/14)

THIS SPACE FOR OFFICE USE

Sponsor's name

Address

City State Zip Telephone () -

1. Describe the topic(s) or legislation about which the campaign is conducted. Include bill, rule, rate, standard number, if any.

2. This report covers:

- Registration (Initial report)
- Monthly report
From To
- Final report (Campaign is ended)

3. List the principal officers of the group or organization if the sponsor is a business, union, association, political organization or other entity.

NAME	TITLE	ADDRESS
------	-------	---------

4. Who is organizing or managing the campaign? List persons or firms hired to assist in the campaign, including public relations and advertising agents.

NAME AND ADDRESS	OCCUPATION OR BUSINESS	TERMS OF COMPENSATION
------------------	------------------------	-----------------------

5. Expenditures Made Or Incurred In The Campaign:

1. Previous expenditures (from line 4, last L-6 report)		\$ _____
2. Expenses this reporting period:	\$ _____	
A. Radio	_____	
B. Television	_____	
C. Newspapers, magazines	_____	
D. Brochures, signs	_____	
E. Printing and mailing	_____	
F. Consultants, public relations	_____	
G. Office expense, travel, salaries	_____	
H. Contributions	_____	
I. Entertainment	_____	
J. Other expenses	_____	
3. Total expenditures this period (lines 2a-2j)		\$ _____
4. Total expenditures in the campaign (lines 1 + 3)		\$ _____

Continue On Reverse

WAC 390-20-143 Application of lobbying provisions to organiza-

tions. (1) A lobbyist other than a natural person shall be deemed to have properly restricted its lobbying activities and is eligible for the RCW 42.17A.610(5) "casual lobbying" exemption during any three-month period in which its agents or employees do not make an expenditure of more than (~~twenty-five~~) thirty-five dollars for or on behalf of legislators, state elected officials, public officers or employees of the state of Washington.

(2) A lobbyist other than a natural person which does sponsor or coordinate or directly make unreported expenditures exceeding (~~twenty-five~~) thirty-five dollars during a three-month period, as fully described in subsection (1), must register and report as required by RCW 42.17A.600 and 42.17A.615: Provided, That it can satisfy these requirements by having an individual agent (a) register and reports as a lobbyist, and (b) include as part of Form L-2 a report of these and all other lobbying expenditures made on behalf of the nonnatural person during that three-month period.

(3) An entity, including but not limited to a law firm, consulting firm, advertising agency, or other similar organization, which receives or expects to receive compensation for lobbying from any per-

son, must register and report as a lobbyist pursuant to RCW 42.17A.600 and 42.17A.615: Provided, That membership dues or contributions to a nonprofit organization made for the purpose of promoting a general interest and not in return for lobbying on behalf of any specific member or contributor shall not be regarded as compensation for this purpose. Registration statements and reports shall list as the lobbyists both the firm or organization and each individual acting on its behalf. The person paying the compensation shall report under RCW 42.17A.630 as a lobbyist's employer.

[Statutory Authority: RCW 42.17A.110. WSR 12-03-002, § 390-20-143, filed 1/4/12, effective 2/4/12. Statutory Authority: RCW 42.17.370(1). WSR 85-24-020 (Order 85-05), § 390-20-143, filed 11/26/85. Statutory Authority: RCW 42.17.160(4) and 42.17.370(1). WSR 78-07-038 (Order 99), § 390-20-143, filed 6/26/78.]

WAC 390-20-144 Registration and reporting by lobbyist organiza-

tions. (1) Any firm, company, association or similar organization required to register as a lobbyist shall file one registration statement (PDC Form L-1) for each employer for whom the organization will lobby.

(a) The lobbying organization will attach to the registration statement a photo and the biographical information required by RCW 42.17A.605 (page 3 of the L-1 Form) for each individual agent of the organization who is authorized to lobby for that particular employer.

(b) If the agent is authorized to lobby for several employers, only one photo and biographical sheet need be submitted.

(c) The organization will notify the commission in writing when there is any change in the employment or assignment of agents who lobby.

(2) One monthly expenditure report (PDC Form L-2) shall be submitted showing all expenditures made by the organization and its agents. It is unnecessary to prorate or attribute expenditures to individual agents of the organization. However, expenditures for entertainment exceeding (~~(\$25)~~) fifty dollars per occasion shall identify the individual agent(s) who were present at the occasion. The L-2 re-

port shall be signed by the president or chief executive officer of the lobbying organization.

(3) If any individual agent of the organization ceases to lobby or the organization terminates that agent's authority to lobby, the organization shall notify PDC in writing or by notation on the L-2 report of the termination.

[Statutory Authority: RCW 42.17A.110. WSR 12-03-002, § 390-20-144, filed 1/4/12, effective 2/4/12. Statutory Authority: RCW 42.17.370(1). WSR 85-24-020 (Order 85-05), § 390-20-144, filed 11/26/85; WSR 81-18-043 (Order 81-03), § 390-20-144, filed 8/28/81; WSR 81-03-001 (Order 80-08), § 390-20-144, filed 1/8/81.]