

## MODIFICATION REQUEST COVER SHEET

<b>Name of Filer</b>	<b>Gretchen Adams</b>
<b>Reporting Period</b>	<input checked="" type="checkbox"/> Annual report – calendar year 2013 <input checked="" type="checkbox"/> Appointee report: December 2012 to December 2013
<b>Type of Request</b>	<input checked="" type="checkbox"/> New <input type="checkbox"/> Renewal with No Change <input type="checkbox"/> Renewal with Change
<b>Office Held/Sought &amp; Term</b>	Trustee, Tacoma Community College Term expires: December 2016
<b>PDC Protocol</b>	<input type="checkbox"/> Attorney: Interpretation #02-03 <input type="checkbox"/> Judge / Judicial Candidate: Interpretation #02-04 <input type="checkbox"/> Automobile Dealership: Interpretation #02-05 <input checked="" type="checkbox"/> Spousal: Interpretation #02-06 <input checked="" type="checkbox"/> WAC 390-28-100(1)(b) & (e) – (Income & Ownership Interest) and (other hardship)
<b>Supporting Documents (attached)</b>	<input checked="" type="checkbox"/> Current F-1 <input checked="" type="checkbox"/> Modification Application <input type="checkbox"/> Prior order (if renewal)
<b>Reason(s) for Modification (as stated by filer)</b>	<ul style="list-style-type: none"> <li>• Ms. Adams is requesting a reporting modification that would exempt her from disclosing the business customers that paid \$10,000 or more during the previous 12 months, when she was appointed, as well as calendar year 2013, to Systems Consulting, LLC.</li> <li>• Ms. Adams is the president of Systems Consulting, LLC with an ownership interest of 51%. Her spouse, Everette W. Adams III, has a 49% ownership interest.</li> <li>• Ms. Adams stated that she is involved in the day to day operations of Systems Consulting, LLC.</li> <li>• Ms. Adams stated that Systems Consulting, LLC is a professional services company located in Tacoma providing quality control management and project management, on large capital projects in the construction industry.</li> <li>• Ms. Adams stated that Systems Consulting, LLC has annual sales of approximately \$1.9 million and has 19 employees.</li> <li>• Ms. Adams stated that nine customers of Systems Consulting, LLC would meet the reporting threshold. She also stated that there are no reportable governmental customers.</li> <li>• Ms. Adams stated that Systems Consulting, LLC is a privately held company and that a list of its customers is not publically available.</li> <li>• Ms. Adams stated that the construction industry is highly competitive and that disclosing the reportable business customers would put Systems Consulting, LLC at a serious competitive disadvantage.</li> </ul>

<b>Other Issues</b>	Ms. Adams disclosed that if any matter came before her involving Systems Consulting, LLC, or its customers, that she would recuse himself.
<b>Staff Recommendations</b>	Staff recommends approval of the modification.